

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**October 9, 2024**

Council President Eric Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilwoman Stacy DeDomenicis; Councilman Ken Kelly; Councilman Todd Michael; and Councilman Adam Walcoff; and Council President Eric Ford.

Absent: Councilman Matt Levinson.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Walcoff, motioned, seconded by Councilwoman Albright, to approve the minutes of the September 25, 2024 Caucus meeting without formal reading. All present members of Council were in favor. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, and Development

1. Councilwoman Albright discussed an Ordinance on the agenda for first reading to amend Chapter 119 of the City Code for construction fees. This is a housekeeping item to be in compliance with the State.
2. Councilwoman Albright advised of a Resolution awarding a Contract to Tuckahoe Turf Farms Inc for the Supply and Delivery of Athletic Blend Sod for the Upper Soccer Field at All Wars Memorial Park. This is being paid through a 2023 Recreation Improvement Grant.
3. Councilwoman Albright advised of Resolutions on the agenda appointing James Cotton as the Acting Construction Official. He is currently our Plumbing Inspector and will be Acting Construction Official until a new candidate is selected. The position was advertised and interviews are being conducted.
4. Councilwoman Albright advised of a Resolution approving a Change Order No. 3 with West Bay Construction, Inc with regard to the Seaview Dock and Poplar Dock Improvements

4. Councilman Kelly

A. Neighborhood Services

1. Councilman Kelly advised of a Resolution on the agenda authorizing an Alcoholic Beverage Permit for the Linwood Board of Recreation Fall Festival scheduled for October 27, 2024.
2. Councilman Kelly discussed a proposal to change the health benefits plan for City employees. The City is currently enrolled in the State plan that will have a 16.7% increase in 2025. The City's Broker has presented a plan provided by AmeriHealth that will only be an increase of 8.6%. The plans are very similar. Councilman Kelly is still researching their network and will present his findings soon.

5. Councilman Levinson

A. Revenue & Finance

1. Mrs. Napoli discussed the completion of the Best Practices Inventory for 2024. The City scored very well as usual.

6. Councilman Michael
  - A. Public Safety
    1. Councilman Walcoff advised of a Resolution authorizing the hiring of Jennifer Pullman as a Special Law Enforcement Officer Class, III for the City of Linwood. The position is part of a Shared Services Agreement with Mainland Regional High School.
    2. Councilman Walcoff advised of a Resolution authorizing the hiring of Deborah Moss and Catherine Verseput as a Substitute School Crossing Guards.
    3. Councilman Walcoff advised of a Resolution appointing Greg Coderre to the position of Acting Captain in the Linwood Fire Department.
  
7. Councilman Walcoff
  - A. Shared Services
    1. Councilman Walcoff advised of a Resolution on the agenda authorizing a Shared Services Agreement with the Mainland Regional High School Board of Education for the provision of two Class III Special Law Enforcement Officers. The position was advertised and interviews were conducted.
  
8. Council President Ford
  - A. Administration
    1. Council President Ford advised of a Resolution authorizing Raffle & Bingo Licenses for Gilda's Club and Contact Cape Atlantic.
    2. Council President Ford discussed an Ordinance on the agenda amending Chapter 263 of the City Code for parking permit fees at the City's landings.
    3. Council President Ford discussed a Resolution authorizing the assignment of the Redevelopment Agreement from Charter Tech Annex, LLC to Linwood Acquisition LLC This is due to the Bloom Site being sold to a new developer.

At 6:10 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk